

AUCKLAND DISTRICT HEALTH BOARD

Minutes of the Auckland District Health Board meeting
held on Wednesday 3 September 2008, in the Marion Davis Library,
Building 43, Auckland City Hospital, Grafton
commencing at 1:30pm

1. ATTENDANCE AND APOLOGIES, CONFLICTS OF INTEREST

Board Members

| | |
|-------------------------|-------------------|
| Pat Snedden (Chair) | Susan Buckland |
| Harry Burkhardt | Dr Chris Chambers |
| Rob Cooper | Dr Brian Fergus |
| Dr Ian Scott | Rt Hon Bob Tizard |
| Seiuli Dr Juliet Walker | Ian Ward |

Management in Attendance

Garry Smith – Chief Executive
Dr Denis Jury – Chief Planning and Funding Officer
Roger Jarrold – Chief Financial Officer
Greg Balla – Director Performance and Provider Development
Janice Mueller – Director Allied Health
Vivienne Rawlings – General Manager HR Operations
Ian Bell – Board Administrator

Apologies, Conflicts of Interest

The Chair declared the meeting open at 1:15pm.

There were no declarations of conflicts of interest relating to any agenda items. Seiuli Dr Juliet Walker advised that she was now Clinical Advisor to the Ministry of Health Pacific Health and Pat Snedden advised that he was Chief Crown Negotiator Muriwhenua Forum.

Moved Pat Snedden, seconded Chris Chambers

That the apologies from Jo Agnew and David Sage be noted.

Carried

2. CONFIRMATION OF MINUTES 6 AUGUST 2008

Moved Rob Cooper, seconded Ian Ward

That the minutes of the Auckland District Health Board meeting held on 6 August 2008 be confirmed as a true and correct record.

Carried

4. CHAIR'S REPORT

The Chair acknowledged the death of Garry Smith's father and tendered the Board's condolences.

There had been a 'Time for Quality' Agreement with Clinicians signed jointly between the 21 DHB's and clinical workforce representatives including SMO's with a commitment to quality, witnessed by the Minister. This was a platform to recognise clinical involvement in the agenda setting for the health sector.

The Health Sector Relationship Agreement had been signed between Helen Kelly of the CTU, the Minister, Dennis Cairns as chair of DHBNZ and the Ministry. A project team was undertaking presentations on the way workforces could work together which was positive for the sector. In the last week there had been significant progress on RMO issues.

The question of more transparency on regional governance and work streams was raised. Board needed regular reporting coming back from the Chairs and CEOs. There had been a focus on having the regional Capital and Service Plan finished to provide to the National Capital Planning Committee and in response to an RFP, work was being done on the regional structure which was at the information collection stage but any recommendation is to be provided back to the Boards. Regionally there had been agreement on six priority areas including Capital and Service Planning, IT and ER. It was agreed that there would be a regional update to the Board every two months in the cycle of the regional group meetings.

Clinical input was provided from CMOs. The methodology being used by the consultant to address the regional structure was to be advised to the Board.

5. COMMITTEE REPORTS

5.1 Audit Committee

Harry Burkhardt, Chair of the Audit Committee reported that Internal Audit had a member seconded into HR Payroll recognising that payroll accounted for 70% of costs in the Provider arm and this was getting good progress and improved processes were being adopted. The Committee had considered the Domain Car Park proposal with two levels of retail/offices at a cost of some \$18.9m and while there was risk with retail there was potential to increase rental space. The work was to achieve the core aim of getting the Car Park.

There had been a presentation on valuation and the Committee had considered a report on the cogeneration plant where arbitration on the "take and pay" clause had not been successful. The machines continued to be unreliable and a further diesel generator was recommended to provide the higher level of reliability required. The heat requirement had been over calculated assuming that the Support Building was run as a total hospital. The Committee had considered this issue but would retain the Engineering Consultants as an engineering resource. The Committee agreed that the cogeneration contract was appropriate at the time but circumstances did change.

Moved Harry Burkhardt, seconded Bob Tizard

That the report from the Audit Committee be noted.

Carried

5.2 Disability Support Advisory Committee

This Committee had not met and would be meeting in September.

5.3 Maori Health Advisory Committee

The meeting of the Maori Health Advisory Committee had been Chaired by Pat Snedden who advised that they had received a visit from the Kaunihera Kaumatua who supported pastoral care in the organisation. They had been invited to provide feedback to the Committee on any deficiencies that they perceived in the treatment provided to Maori within the DHB.

5.4 Pacific Health Advisory Committee

Seiuli Juliet Walker reported that the Committee had considered the HPV communication plan and had heard the concerns in the Pacific community on communication of that programme. The three Pacific GMs were meeting to provide a regional Pacific Plan. The HEHA Fono had been a great success and the Committee was working towards a Pacific Summit next year.

5.5 Quality Committee

The Committee had considered the Risk Report, the risk to elective surgery and discussed infection control.

Moved Pat Snedden, seconded Rob Cooper

That the reports from the Board's Committees be noted.

Carried

6. CHIEF EXECUTIVE OFFICER

6.1 Report July 2008

Garry Smith acknowledged that it was Roger Jarrold's last Board meeting, thanked him for his support and being a valued member of the management team.

Points noted from the CEO's report were:

- With large acute volumes the need for planning to get electives undertaken to reach the targets set.
- Planning for the next year's Annual Plan, Workforce Plan and linking of documents into the Strategic Plan. The Board would be involved through workshops.
- The reporting project was progressing and would be coming to the Board.
- A site visit had been made as part of the Health Innovation Awards reviewing HVAZ as a way of working with communities.
- The SMO project had taken longer than expected so it was agreed to commence implementation by mid October along with the Clinical Quality and Professional Governance structure based on the four levels of management being the structure to drive quality.

- The CIO would be bringing a paper to the Board on IS and how it fits within the regional and national plans.
- There had been a meeting with Waitemata on local delivery of dialysis services and how this should be configured taking a bilateral approach to services.
- The budgeted, but unfilled, vacancies of 186 FTE were noted.
- The question of additional charges by rest homes was raised and this is to be reported back to the CPHAC.
- The detail of the Counties Manukau proposed new health centre for health service innovation in partnership with the universities was not yet known. There was a regional approach to relationships with tertiary institutions.
- The winter workload was noted. All senior staff had undertaken shifts.
- The low number of nurses graduating was an anomaly and at the next graduation more were expected.
- The House Officers had rotated on the 25 August as planned.
- Garry Smith had attended the meeting of the National Joint Consultation Committee on SMOs.
- The CIO would be reporting on the IT Systems with a budget being developed to do infrastructural work. It was understood that there was a duplicate system for communication between sites.
- The patient handling project was an occupational health and safety initiative for nurses lifting patients to reduce injuries.
- There was some international travel which was non-CPE, usually sponsored or related to professional colleges, which may not be funded by ADHB.

The Chair noted the end of year result.

Moved Pat Snedden, seconded Brian Fergus

That the Chief Executive Officer's Report for July 2008 be noted.

Carried

6.2 Objectives Reporting 2007/2008

Garry Smith advised that future reporting would be a higher level summary. The present report had started off as exception reporting. With Lifting of the Health of People in Auckland City this included work through the Primary Healthcare Plan and there had been receipt of \$315k for tobacco control. The progress on "Get Checked" was noted as was other DHBs not meeting the MoH targets. There were some data issues. The immunisation targets were being discussed with the MoH as there were differing national and PHO targets. There was progress on production planning this year with a Production Planner being recruited. With Cataracts there may be too many being done at the low level at the expense of other work.

It was requested that Maori be recognised in a specific part of future reports. A Family Violence Co-ordinator had been appointed to develop policy and train people to recognise and identify indicators so that it could be reported and referred on appropriately.

The Board thanked Janice Mueller for her work.

Moved Ian Scott, seconded Ian Ward

That the Objectives Reporting 2007/2008 be noted.

Carried

7. FINANCIAL REPORT JULY 2008

Roger Jarrold reported that there had been a low level of coding in July as a result of year end work. ADHB had a strong balance sheet with strong cash reserves with a high equity ratio. If the regional proposals were not accepted by the National Capital Committee there may be an opportunity to look at regional resources although this may be difficult to achieve. He also noted that with national pricing a regional approach may be better due to the high level of IDFs in the northern region.

A draft publication of the Annual Report was distributed which was a change from previous years with the purpose of celebrating the achievements. The report was being developed using ADHB resources. The Board supported the approach to the Annual Report. A Statement of Service Performance was also distributed.

A question of what was paid with the use of taxi's transporting renal patients was raised.

8. GENERAL BUSINESS

There were no items of General Business.

9. NEXT MEETING

The meeting closed at 2:59pm

The next scheduled meeting is
1:30pm, Wednesday, 1 October 2008
Marion Davis Library
Building 43
Auckland City Hospital
Grafton

CONFIRMED

CHAIR:

DATE: