

AUCKLAND DISTRICT HEALTH BOARD

Minutes of the Auckland District Health Board meeting
held on Wednesday 5 November 2008, in the Marion Davis Library,
Building 43, Auckland City Hospital, Grafton
commencing at 1:30pm

1. ATTENDANCE AND APOLOGIES, CONFLICTS OF INTEREST

Board Members

Pat Snedden (Chair)

Susan Buckland

Dr Chris Chambers

Dr Ian Scott

Seiuli Dr Juliet Walker

Jo Agnew

Harry Burkhardt

Dr Brian Fergus

Rt Hon Bob Tizard

Ian Ward

Management in Attendance

Garry Smith – Chief Executive

Dr Denis Jury – Chief Planning and Funding Officer

Dr David Sage – Chief Medical Officer

Greg Balla – Director Performance and Provider Development

Taima Campbell – Executive Director Nursing

Chris Morgan – Manager Materials Management

Janice Mueller – Director Allied Health

Vivienne Rawlings – General Manager HR Operations

Ian Bell – Board Administrator, Acting Chief Financial Officer

Apologies, Conflicts of Interest

The Chair declared the meeting open at 1:42pm.

An apology had been received from Rob Cooper.

There were no declarations of conflicts of interest relating to any agenda items.

Moved Ian Ward, seconded Jo Agnew

That the apology from Rob Cooper be noted.

Carried

2. CONFIRMATION OF MINUTES 1 OCTOBER 2008

Moved Bob Tizard, seconded Brian Fergus

That the minutes of the Auckland District Health Board meeting held on 1 October 2008 be confirmed as a true and correct record.

Carried

3. ACTION POINTS 1 OCTOBER 2008

Immunisation Research

This presentation would be given to the Board in February 2009 however it had informed on the work being done in PHOs.

Mapo

There was an Memorandum of Understanding between Runanga Ngati Whatua and the ADHB Board. Mapo operated at the operations level providing oversight and contributing to planning and funding discussions. The two Boards had not met for nearly 5 years and that evening the Board would be meeting at Orakei with a powhiri at 5:30 pm.

The December Regional Chairs and CEOs meeting was intended to be held at Waitangi in Northland where the Mapo relationship would be discussed which would include the state of the relationship, Ngati Whatua expectations, a shared view on Maori health gains and is there a structure for regional health rather than local. It was noted that the contracts for Mapo were between Mapo and MoH not through DHBs and that the Mapo structure had been established pre DHBs. Issues were, what would Ngati Whatua expect from the Maori Health Advisory Committee, how they exercise manawhenua and the issues outlined above.

Planning Half Day

A half day Board planning was scheduled for Friday 28 November 2008 and a draft agenda was tabled. Ian Ward tendered his apologies for that meeting.

4. INFORMATION MANAGEMENT & TECHNOLOGY SERVICES PRESENTATION

Johan Vendrig, Chief Information Officer presented to the Board outlining the major risks relating to ADHB's information systems being the resilience of the infrastructure and core services, complexity of the information systems architecture and the handling of corporate information in compliance with the Public Records Act. The context of IMTS was outlined showing operating budget, capital, FTEs, numbers of computers and the infrastructure with monthly activity numbers. The greater reliance on IT could significantly impact on ADHBs quality of service. Short and long term risk mitigation are underway on the risks identified.

Mitigation related to creating a more resilience infrastructure included implementing redundant core site switches and carrier diversity, replacing end of life hardware and increasing infrastructure agility with a two year programme of work. To address the complexity of the systems continued rationalisation of systems, including work regionally, was being undertaken as well as standardisation of interfaces and messaging, looking for more standardised and integrated solutions and working in a 5-10 year strategy nationally and regionally. To improve management of corporate information there was development of a knowledge and information framework including regional work, introducing better electronic tools for collaboration, contact management and document management and developing processes and capability that could be embedded in the organisation through a 2-5 year investment in staff processes and IT.

The national and regional context was an opportunity for collaboration noting however that sometimes timing of priorities between DHBs were misaligned, collaboration took time and there were risks around governance and leadership.

Future milestones were; for infrastructure major upgrades completed by June 2010, for systems architect a procurement strategy for patient administration system by June 2009 and a draft regional information strategy by December 2009, and with corporate information Public Record Act compliance plan agreed by March 2009.

Some of the regional work was the Regional Results Repository and work on the Regional Mental Health System. The Regional Results Repository was being considered by other regions but there needed to be more leadership at the national level.

The Chair thanked the CIO for his presentation.

Susan Buckland left the meeting at 2:30pm.

5. CHAIRMAN'S REPORT

Pat Snedden advised on his activities:

- He had attended the presentation by Steve Williams of \$1m to Starship Foundation.
- He had had lunch with the Ombudsmen, Health and Disability Commissioner and Alan Merry over serious and sentinel events information release which would be done early next year. The sector was supporting more disclosure.
- He had visited Southland DHB talking on quality.
- There had been a quality improvement grand round at ADHB.

6. COMMITTEE REPORTS

6.1 Audit Committee

The Audit Committee had met the previous day.

6.1.2 Expenditure Proposals

Revenue Contract Regional Public Health Services

Moved Harry Burkhardt, seconded Ian Scott

That the Auckland District Health Board approves the contract variation of FFT and demographic increase for the 2008-09 year for Regional Public Health Services, as the regional service provider.

Carried

Revenue Contract Clinical Training Agency

Moved Harry Burkhardt; seconded Chris Chambers

That the Auckland District Health Board approves the service agreement with the Clinical Training Agency for medical training from 1 December 2008 to 30 June 2011 totalling \$42,463,487.36.

Carried

6.2. Disability Support Advisory Committee

The Committee would be meeting on 20 November 2008.

6.3 Maori Health Advisory Committee

The meeting held on 22 October 2008 had received a presentation from the Te Roopu Wairoa Trust which was a Maori health provider catering for physical, sensory and intellectually disabilities who had developed communication in English, Maori and sign and using technology to improve communication. They were an entry in the Health Innovation Awards.

6.4 Pacific Health Advisory Committee

The Board noted that HVAZ had received a merit at the Health Innovation Awards. The Pacific Health Advisory Committee had received the Pacific Mainstream Responsiveness Plan and a very good presentation on the HPV marketing programme to Pacific young women. The latter may be applicable to other programmes such as DNA. The Committee would be focusing on the Pacific Summit in 2009 through a subcommittee.

6.5 Quality Committee

The Quality Committee had been presented in the new format with the impression being that it was focusing discussion in the right direction of what the information was advising. There had also been a Southern Cross Hospitals presentation on their quality programme.

Moved Bob Tizard, seconded Brian Fergus

That the Committee reports to the Board be noted.

Carried

7. CHIEF EXECUTIVE OFFICER

7.1 Report September 2008

Garry Smith reported that the financial focus was on some key departments in the provider arm and also a major focus on electives. The community pharmacy expenditure was expected to smooth to budget over the year. There had been progress on IDF pricing with the principles being accepted by the DHBs CEOs which will be of benefit in

future years. This also included uplift in the year that there was any major price movement. The Board congratulated the CEO on this achievement. Now that the DAP had been signed the IDF price accrual of \$500k per month was being released for the first 3 months.

The workshop at the end of the month for the Board would look at the DAP for next year focused on strategies but also ensuring that only the number of projects that could be handled and delivered on were adopted.

The reporting project was progressing with the Quality Committee being in the new format and a Board draft being the next agenda item. This followed the path of internal management reporting consolidating to Board reports.

The Clinical Quality Governance paper had received a high level of support but some concerns at the linkages and specificity of the document.

An invitation had been issued to the CEOs and clinical leaders of PHOs to join the Senior Leadership Team.

He advised that the appointment of a CFO was nearing completion. With regional service planning, while the previous approach was devolution of secondary services, this was now being questioned and a more collaborative approach being taken particularly with Waitemata and ADHB.

7.2 Building 5 Greenlane Clinical Centre

Refurbishment of the building was suggested to be 10% greater than a new build. ADHB was not optimistic of it being commercially viable but had followed the process to get an evidential based conclusion.

Celebration Week

Gill Naden was in attendance and outlined the schedule of events for Celebration Week from Monday 17 November 2008 to Friday 21 November 2008 to which Board members were invited to attend any programme.

7.3 Proposed Board Agenda

A Board meeting pack based on the November papers was tabled. Items 7, 8 and 9 were the three goals of Lifting the Health of People in Auckland City, Performance Improvement and Living Within Our Means based on exception reporting and reporting trends over time. The top ten health targets were those of the MoH. The Board summary report on all DAP projects was advising the status of all projects committed to in the DAP. The commitment to regionality was not a goal but would be reported under item 12. The Board was requested to provide feedback on the proposed pack.

7.4 Proposed Meeting Dates 2009

The previous Audit Committee was changed to the Finance Committee, Quality would change to Quality, Risk and Audit and the draft dates had provided the Finance Committee being on the Friday before the Board week and Maori Health Advisory Committee, Pacific Health Advisory Committee and Community Health Advisory

Committee being on an earlier date as they were not time critical. The Quality, Risk and Audit Committee, Hospital Advisory Committee and Board would meet on the same day with the Hospital Advisory Committee being business focused with system issues going to the Quality Committee.

There was some discussion on the days of the schedules and the commitment needed from Board members although the content was accepted. The Board Administrator was to publish a revised table moving the Maori Health, Pacific and Community to a Tuesday and Finance to a Monday for comment. The membership of committees may need to be reviewed.

8. FINANCIAL REPORT SEPTEMBER 2008

Moved Pat Snedden, seconded Brian Fergus

That the Financial Report for September 2008 be noted.

Carried

9. GENERAL BUSINESS

There were no items of general business

10. NEXT MEETING

The meeting closed at 4:04pm

The next scheduled meeting is
1:30pm, Wednesday, 3 December 2008
Marion Davis Library
Building 43
Auckland City Hospital
Grafton

CONFIRMED

CHAIR:

DATE: